



A foundation for the future

REGISTRATION FORM

Monkton Combe School
Church Lane
Monkton Combe
Bath
BA2 7HG

Senior School: (01225) 721133
Prep School: (01225) 831202
Pre-Prep School: (01225) 833158
Email: admissions@monkton.org.uk
Website: www.monktoncombeschool.com

To be completed by those with parental responsibility for the child ⁽¹⁾

1. Child's Details:

Surname:
Forenames: Preferred Name:
Date of Birth: Gender:
Nationality⁽²⁾: Religion:

2. Proposed Entry Details: (please tick the relevant boxes)

School: Senior School Prep School Pre-Prep School
Year of Entry: 20 Term: Michaelmas Lent Summer
Type of Place: Day Pupil Full Boarding
Flexi Boarding (Years 3-9 only) no. of nights 3 4 5

Photo of the Child:

3. Please give the name and address of your child's current school:

Name of School: Name of Head:
Address:
Tel. No.: Email:
Dates Attended: From: Until:
Permission to contact school: Yes No

4. Father's Details*:

Title: Forename: Surname:
Marital Status: Nationality:
Address:
Town: County: Postcode: Country:
Occupation:
If currently HM Forces please specify: RAF Army Navy
Daytime Tel. No.: Evening Tel. No.:
Mobile No.: Email:

5. Mother's Details*:

Title: Forename: Surname:
Marital Status: Nationality:
Address:
Town: County: Postcode: Country:
Occupation:
If currently HM Forces please specify: RAF Army Navy
Daytime Tel. No.: Evening Tel. No.:
Mobile No.: Email:

* If you have parental responsibility ⁽¹⁾ for the child in a capacity other than as a parent of the child, please state your relationship to the child here.

If you have completed Section 4 with a different address from Section 5, please indicate at which address your child lives:

Father Mother Other (please specify)

6. Billing Address:

If the billing address is different from either of the above, please give details and full address:

Name:

Address:

Town: County: Postcode: Country:

7. Guardian's Details: (Required for all overseas pupils)

Title: Forename: Surname:

Address:

Town: County: Postcode: Country:

Daytime Tel. No.: Evening Tel. No.:

Mobile No.: Email:

8. Medical:

Please mention any medical condition that might affect your child's life at school, e.g. ADHD / Allergies / Aspergers / Autism / Dyslexia / Dyspraxia / Hearing Impairment / Visual Impairment / Other (please specify). Please tick whichever applies. Please give details on a separate sheet if necessary.

9. Learning Support:

Does your child currently receive any learning support or have you ever had any reason to suspect your child might have learning or behavioural difficulties? Yes No

If yes, please give details.

Does your child have an educational psychologist's report? Yes No

If yes, please enclose a copy of your child's latest educational psychologist's report.

10. For applicants for whom English is a Second Language (ESL):

Please state your child's first language

Please indicate the extent of knowledge of English, the number of years studied and qualifications if any. (Monkton can offer excellent specialist teaching support for ESL students, but it requires a certain basic command of English as an entry requirement).

ESL qualification: English studied for years

Passport No.:

Place of Birth: Country of Birth:

I enclose a copy of my child's passport

11. Source of Introduction:

Family connections Local reputation Present school Word of mouth Internet
Advertisement (please say where)
Other (please specify)
Overseas Agent (please give details)

12. Declaration:

I / We understand, accept and agree that on signing and returning this form and sending the registration fee of £100.00 (NON-REFUNDABLE), the School will consider our child as a candidate for admission and entry to the School which will include our child satisfying the admission requirements at the time. I / We accept that the completion of this form and payment of the registration fee does not guarantee a place at the School.

If my / our child is offered a place at the School such an offer will be subject to the School's Terms and Conditions for the provision of educational services which will bind me / us as the holder(s) of parental responsibility for him / her, in the event that I / we accept the place.

In order to comply with the School's responsibilities as a registered Tier 4 sponsor, I / we consent to the School notifying and / or supplying information relating to my / our and / or my / our child's right to enter, reside and/or study in the UK to the UK Visa and Immigration Unit of the Home Office.

If my / our child is offered a place at the School, such an offer will be subject to me / us confirming that my / our child has the right to enter, live and study in the UK.

The School may request from my / our child's present school a) information and a reference in respect of my / our child and b) information about outstanding fees and / or charges. The School may, with reference to one or both of us, a) undertake a credit check with a credit reference agency and / or b) require one or both of us to provide the Bursar with a bank reference and / or up to date credit report.

The School may process any personal data about us / either of us / our child, including sensitive personal data about our child (such as medical details), for the purposes of (i) administering its lists of prospective pupils (ii) its registration, selection and / or admission procedures, and (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

I / We declare that the information given in this form is accurate and complete.

First Signature: Second Signature:

Name in full: Name in full:

Relationship to the Child: Relationship to the Child:

Date: Date:

Monkton Combe School seeks to fulfil the legal requirements placed upon all schools, state and independent, of the Special Education Needs and Disabilities Act 2001. If you feel that your son or daughter has any special requirements we need to meet in order for him or her to have equal access to the assessment procedures, please inform us and furnish us with any relevant reports. Please note that Monkton Combe School's Admissions Policy is non-contractual.

Additional Information

Please mention here the names of other members of the family attending the School or registered for entry, or any other connection with the School. Please also mention if you wish to apply for bursary assistance towards the fees (subject to means testing on an annual basis) or for an academic / music / sports scholarship. Relevant details will be sent to you.

SEE OVER FOR CHECKLIST

Checklist

Please enclose the following with your completed Registration Form:

- Registration Fee of £100.00 (non-refundable)
- For all overseas pupils, a copy of your child's passport
- Educational psychologist's report, if applicable

Please indicate method of payment:

- Payment by sterling cheque drawn on UK bank only and made payable to "Monkton Combe School"
- Payment via direct Bank Transfer

(Payment via website – coming soon)

Please reference payment in the following format: "YOUR CHILD'S NAME registration fee"

Account Name: **Monkton Combe School**
Account Number: **57158320**
Sort Code: **56-00-34**
Bank Name: **National Westminster Bank plc**
Address: **Old Bank Branch, Bath**
IBAN Code: **GB40 NWBK 56003457 158320**
Swift Code (BIC): **NWBKGB2L**

Please send all of the above to:

The Registrar, Monkton Senior School, Monkton Combe, Bath BA2 7HG, United Kingdom

What you need to do:

Please let us know immediately if any contact details change.

Information given about family circumstances helps us to ensure that correspondence is correctly addressed. It remains entirely confidential. Please refer to the Data Protection Policy found on the School's website.

Notes:

(1) Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property." It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

(2) For a child whose nationality is non-European - the School is currently a registered Tier 4 sponsor. Please tick this box if you may require the School to sponsor your child for visa / immigration purposes.
Details of Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. However, providing this information does not guarantee that the School will sponsor your child or that the School is obliged to do so. The School reserves full discretion over any decision whether or not to sponsor your child. If you do not require the School to sponsor your child, please provide a copy of their relevant visa.